

CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Related Person



**Important Instructions:**

- A) Fields marked with "\*" are mandatory fields.
- B) Tick '✓' wherever applicable.
- C) Please fill the form in English and in BLOCK letters.
- D) Please fill the date in DD-MM-YYYY format.
- E) For particular section update, please tick (✓) in the box section number and strike off the sections not required to be updated
- F) Please read section wise detailed guidelines / instructions at the end.
- G) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
- H) List of two character ISO 3166 country codes is available at the end.
- I) KYC number of applicant is mandatory for update application.

For office use only      Application Type\*       New     Update     Delete  
 (To be filled by financial institution) KYC Number       (Mandatory for KYC update request)

**1. DETAILS OF RELATED PERSON** (Please refer instruction D & E at the end)

Addition of Related Person     Deletion of Related Person     Updation      KYC Number of Related Person (if available\*)     

Related Person Type\*       Guardian of Minor     Assignee     Authorized Representative

Name\*      Prefix      First Name      Middle Name      Last Name

(If KYC number and name are provided, below details are optional)

Maiden Name     

Father / Spouse Name     

Mother Name     

Date of Birth\*     

Gender\*       M- Male       F- Female       T-Transgender

PAN\*             Form 60 furnished

**2. PROOF OF IDENTITY AND ADDRESS\***

I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

- A- Passport Number
- B-Voter ID Card
- C- Driving Licence
- D-NREGA Job Card
- E- National Population Register Letter
- F - Proof of Possession of Aadhaar
- II  E-KYC Authentication
- III  Offline verification of Aadhaar



**Address**

Line 1\*     

Line 2     

Line 3            City / Town / Village\*     

District\*            Pin / Post Code\*            State / U.T Code\*            ISO 3166 Country Code\*     

**3. CURRENT ADDRESS DETAILS** (Please refer instruction B at the end)

Same as above mentioned address (In such cases address details as below need not be provided)

I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

- A- Passport Number
- B-Voter ID Card
- C- Driving Licence
- D-NREGA Job Card
- E- National Population Register Letter
- F - Proof of Possession of Aadhaar
- II  E-KYC Authentication
- III  Offline verification of Aadhaar
- IV  Deemed Proof of Address - Document Type code
- V  Self Declaration

**Address**

Line 1\*

Line 2

Line 3

District\*  Pin / Post Code\*  State / U.T Code\*  City / Town / Village\*  ISO 3166 Country Code\*

**4. CONTACT DETAILS**

Tel. (Off)  -  Tel. (Res)  -  Mobile  -

Email ID

**5. REMARKS (If any)**

**6. APPLICANT DECLARATION**

- I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.
- I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address.

Date :    -    -

Place:

**Signature /Thumb Impression of Applicant**

**7. ATTESTATION / FOR OFFICE USE ONLY**

Documents Received  Certified Copies  E-KYC data received from UIDAI  Data received from Offline verification  Digital KYC Process

Equivalent e-document  Video Based KYC

**KYC VERIFICATION CARRIED OUT BY**

Date  -  -

Emp. Name

Emp. Code

Emp. Designation

Emp. Branch

[Employee Signature]

**INSTITUTION DETAILS**

Name

Code

[Institution Stamp]